



ABC Safety Committee Meeting Minutes

February 22nd, 2010
11:00 AM, ABC Office

In Attendance:

Kevin Byrd- KBR
Keith Liggett- Constructors & Associates
Sean Gilstrap- Correct Electric
Rhonda Mitchell- Aggregate
Scott Oliver- D.E. Harvey
Terry Buza- Cajun Constructors
Jimm Cooper- Ref Chem
Dale Dirkes- Oxford Builders
Bryan Thomas- Polk Mechanical
Adriana Saucedo- Staff Unlimited
William Sciba- E.E. Reed
Ed Harrington- Polk Mechanical
Jesus Adame- Straight Line Insulation
Lauren Box- Code Red Safety
Russell Hamley- ABC
Ralph Riley- S & B
Sonny Covington- Dean & Draper
Chelsea Sanders- ABC
Bill Shaw- Evergreen Environmental

Meeting was called to order and January minutes were approved.

Company Incident Reports/Best Practices

- The committee discussed Company incident reports:
 - D.E. Harvey Builders → Had three hand injuries reported since the last committee meeting. The accidents occurred due to the workers not following procedure.
 - S&B Engineers and Constructors → Had three recordable's since the last safety committee meeting. The accidents were not construction related but were in the maintenance depart and was believed to occur due to lack of proper training.

OSHA Update

- No update was given due to the absence of an OSHA representative.

Old Business:

- **Safety Survey Update** → Final draft of safety survey has been finished. The Gulf Coast Safety Institute confirmed that they will not pay for the distribution of the survey therefore ABC will pay for the cost of distribution for the survey to the member contractors. **Action Item** → Amanda and Russell will meet to discuss the logistics of the survey distribution process and they survey will be mailed out prior to the March safety committee meeting.
- **Safety Website** → Website is still up to date and running. **Action Item** → The committee voted and approved to put a link for BLS rate documents, an OSHA net takes link, Best Practices, Safety Plan details, Build Houston link and pictures of safety violations on the website. Amanda will work with ABC staff to get the before mentioned items on the website prior to the next committee meeting.
- **Specialty Contractor Subcommittee** → Subcommittee has been accepted by the committee. **Action Item** → The subcommittee will speak at the July 23rd breakfast and will also have a booth set up to recruit new members for the safety committee. The subcommittee will also design and distribute flyers at the July breakfast. Subcommittee members include: Ralph Riley, Mark Jumper, Sonny Covington and Adriana Saucedo.

New Business:

- Set Agenda Items for Next Meeting →
 - Set committee mission and vision statement
 - Safety Website Update

- Report from Subcontractor Recruitment Subcommittee

Next Meeting will be Monday, March 22nd at the ABC Office at 11:00am