

ABC Safety Committee
Meeting Agenda
January 25th , 2010 at 11 a.m. ABC Office

Co Chairs: Keith Liggett, Constructors and Associates
 Ralph Riley, S & B

| FYI | DISCUSS | VOTE | TOPIC | NAME |
|-----|---------|------|---|--|
| | X | | I. Welcome and Introduction <ul style="list-style-type: none"> • Approve last meeting minutes | Keith Liggett |
| | X | | II. Company Incident Report/Best Practices <ul style="list-style-type: none"> • Report from Safety Committee Attendees | Committee |
| | X | | III. OSHA Update | OSHA Representative |
| | X | X | IV. Old Business <ul style="list-style-type: none"> • Report about Safety Survey • Update for Safety website • Report from committee about specialty contractor recruiting • Discuss Action for Safety Manual | Amanda Burk Amanda Burk Committee Ralph Riley |
| X | X | | V. New Business <ul style="list-style-type: none"> • Set Committee goals for 2010 • Next Meeting: Feb. 22th, 2010 • Set Agenda Items for February • Discuss Topics for Brown Bag 2010 | Committee Committee Committee Committee |

2010 Goals

- Maintain Safety Program and define it for smaller contractor companies
- Emphasize “safety” to all members
- Maintain OSHA Partners. Promote the agreement amongst all current and future Platinum/GOLD STEP (Safety Training Evaluation Program) Winners.
- Annually review the Generic Safety Manual to ensure it is kept up to date
- Continue Brown Bag Seminars – Promote Quarterly
- **Provide articles for Build Houston – Safety Alert - Tip each month**
- Define safety products in training. *Analyze the curriculum and verify that it’s appropriate (Work With Non-Craft Training Task Force)*
- Promote the Jobsite Kits, Safety Manuals and S.T.E.P. Awards (*Work With Marketing Committee*)

Next Meeting: Monday, January 22, 11:00 a.m. @ ABC Office
Next Month's Brown Bag Topic & Speaker:- **NEEDED**
Next Lunch Provided By: **NEEDED**