

ABC Safety Committee

Meeting Agenda

November 16th , 2009 at 11 a.m. ABC Office

Co Chairs: Keith Liggett, Constructors and Associates
Ralph Riley, S & B

FYI	DISCUSS	VOTE	TOPIC	NAME
	X		I. Welcome and Introduction <ul style="list-style-type: none"> • Approve last meeting minutes 	Keith Liggett
	X		II. Company Incident Report/Best Practices <ul style="list-style-type: none"> • Report from Safety Committee Attendees 	Committee
	X		III. OSHA Update	OSHA Representative
	X	X	IV. Old Business <ul style="list-style-type: none"> • Report about Safety Survey • Update for Safety website • Provide Safety Tips/Topics for Build Houston • Report from committee about specialty contractor recruiting 	Amanda Burk Amanda Burk Committee Committee
X	X		V. New Business <ul style="list-style-type: none"> • Discuss Action for Safety Manual • Set Committee goals for 2010 • Next Meeting: Dec. 28th, 2009 • Set Agenda Items for Dec. 	Committee Committee Committee Committee

2009 Goals

- Maintain Safety Program and define it for smaller contractor companies
- Emphasize "safety" to all members
- Maintain OSHA Partners. Promote the agreement amongst all current and future Platinum/GOLD STEP (Safety Training Evaluation Program) Winners.
- Annually review the Generic Safety Manual to ensure it is kept up to date
- Continue Brown Bag Seminars – Promote Quarterly
- **Provide articles for Build Houston – Safety Alert - Tip each month**
- Define safety products in training. *Analyze the curriculum and verify that it's appropriate (Work With Non-Craft Training Task Force)*
- Promote the Jobsite Kits, Safety Manuals and S.T.E.P. Awards (*Work With Marketing Committee*)

Next Meeting: Monday, December 28th, 11:00 a.m. @ ABC Office

Next Month's Brown Bag Topic & Speaker:– **NEEDED**

Next Lunch Provided By: **NEEDED**