

Instructor Certification Training Program

“Train the Trainer”

The Instructor Certification Training Program, or ICTP, prepares and certifies individuals to instruct craft workers in the *Contren* craft-training curriculum. The program provides proven techniques for preparing and conducting craft training. Individuals who successfully complete the ICTP will improve their instructional skills, gain insight into how adults learn and learn how to make instructional methods more effective.

Taught by Master Trainers certified by the National Center for Construction Education and Research (NCCER), this 24 hour course includes topics on NCCER training, how learning occurs, communication for learning, leadership and group dynamics, administration and classroom management, using the *Contren*, teaching strategies, instructional aids, and evaluation techniques. Candidates will complete their training by giving a short instructional presentation.

An ICTP class will be offered with a **maximum of 20 individuals** in the class. **Candidate must be at the journeyman level or higher in their craft or have a minimum of three years experience as a certified teacher in a vocational/technical construction- or maintenance-related craft-training program.** Individuals requesting the ICTP for Performance Evaluator Certification should indicate this on the registration form.

WHEN: **October 16th & October 23rd**
 Half day on October 16th for Performance Evaluators

TIME: 7:00 AM – 5:30 PM

WHERE: 2950 East X Street, La Porte TX 77571- phone# 281.478.3900

INSTRUCTORS: Certified Master Trainer

TUITION: \$200 Craft Instructor / \$80 Performance Evaluator

DEADLINE: Due to heavy demand, registrations need to be received by **October 9**

Registration is on a first come-first served, so early registration is advisable. To register, please complete the *ICTP Registration Form* and send it, along with the tuition, to **CMEF, ATTN: ICTP, 2950 East X Street, La Porte TX 77571**. Payment **MUST** accompany registration form. Checks should be made to **Construction & Maintenance Education Foundation** or **CMEF**. **Cancellations made after the registration deadline are not refundable.**

If you have questions or need additional information, please contact Francis Hernandez @
(281) 478-3900