



Construction Maintenance Education Foundation

## **Reduction of Force (ROF) Student Authorization**

ATTENTION: COIPA Contractors

It is the policy of CMEF that ROF students are allowed to continue to attend training classes for up to six months after lay off under the fee schedule of their former employer. However, these students are still required to secure an authorization signature from the appropriate person within that company.

By signing this authorization form you are not obligating you or your company to pay registration fees, you are verifying that the student listed below was in your employ within the past six months. The student is personally responsible for any fees assessed at the time of registration.

**Contractor Information HERE:**

I \_\_\_\_\_, authorized representative of \_\_\_\_\_  
Authorized Representative      Company Name

verify that the following individual was employed by my company within the past six months and further that he/she was released from our employment and therefore qualifies for the reduced COIPA rates. I further understand that this individual is required to pay for training personally at the time of registration, and that my company will not be billed. Please provide ROF Date: \_\_\_\_\_

**Student Information: HERE: (Please Print)**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
College Attending