

# **ASSOCIATED BUILDERS AND CONTRACTORS GREATER HOUSTON CHAPTER**

## **2010 SPECIFIC BOARD OF DIRECTOR RESPONSIBILITIES**

**Each director should commit to a minimum of 11 out of the 14 responsibilities.**

**A good Board Director will:**

1. \_\_\_Attend all Board meetings
2. \_\_\_Support meetings, events and activities with your attendance
3. \_\_\_Encourage employees to attend ABC activities
4. \_\_\_Communicate with “team” of companies twice a year
5. \_\_\_Sponsor at least two ABC events
6. \_\_\_Contribute a minimum of \$150 to ABC PAC
7. \_\_\_Visit an elected official on behalf of ABC (excluding Legislative Days)
8. \_\_\_Attend the Legislative Conference this year
9. \_\_\_Encourage eligible people in your company to join ABC PAC
10. \_\_\_Attend an ABC PAC Fundraiser
11. \_\_\_Actively serve on at least one committee
12. \_\_\_Have at least one additional company representative serve on a committee
13. \_\_\_Supply a speaker for a high school career day
14. \_\_\_Recruit one company into ABC

## **GENERAL BOARD OF DIRECTOR RESPONSIBILITIES**

**A good Board Director will:**

1. Set polices and goals that will guide the association and staff.
2. Ensure there is adequate funding to achieve the goals and that money is responsibly spent.
3. When serving as a Director, act in the best interests of the association instead of your own self-interests.
4. Fully support the association at all times.
5. Ensure policies are carried out by board, staff, committees or consultants.
6. Act in accordance with association Bylaws, Code of Ethics, and governing policies.
7. Allow President to manage the staff.

I commit to the indicated board responsibilities.

---

Signature